

**SEPTEMBER 2021 BOARD MEETING MINUTES**

Date: Monday, September 13, 2021

Location: ZOOM!

*In Attendance: Kyle, David, Cindy, Pat, Kelly, Rob, Pat, Mallory*

*Absent: Liz, Justin, Mallory, Stephan, Cynthia*

**Review of August Meeting Minutes**

* Approved

**Financial Review, Budget Update (Pat)**

* For the last two months, relatively quiet for expenses.
* Mostly sustaining the operations of the club and ongoing commitments.
* Quarterly fee for Cutaway went through, that was only large expense.
* Overall financial picture is sound.
* Budget overview: still running a little under budget.
* Review of income charts: membership, gear.
* Expenses: no big changes.

**2021 Programs (Cindy)**

Masters Swim:

* Masters Swim is not happening.

o UDC is not renting pool space again yet.

o Wilson only gave us 30 minutes on Friday nights, which we politely declined.

o A lot of pools are under renovation, so they are not doing many permits right now.

* Kyle - Blurb for newsletter letting people know it’s on hiatus due to Covid/pool space.
* New lead is Sam, Cindy talked to him and James and brainstormed some ways to keep people engaged. Post workouts and get community groups to do workouts.

o Kyle – weekly workout that people could do.

o Post a photo doing the workout.

o Kelly – James used to send out a weekly email as program lead with workouts for the week. Send it out to the list to keep them active.

o Cindy – a lot of people want to join and we want other members who haven’t been on the list so far.

o Discussion of other ways to keep people involved or having a virtual program for Masters. Email list and other methods of distributing workouts. Not everyone is on Facebook so making sure we put info in the newsletter.

o Community Groups doing workouts together

* Cindy has access to Masters Swim and NTP email accounts now.

Seminar: So You Want to Be An Ironman

* Happening Monday
* AJ leading this
* Cynthia and David helping with the Zoom
* Record this seminar and post for others.

NTP/ODP/Half/Full/Adaptive

* Plan to start focusing on this after IMMD
* Contracts in place, and a plan by end of September
* Early kickoff in the Fall
* Celebrate the Club’s 20th and get them fired up about the programs.
* Not having a pool might make NTP challenging since they help get people comfortable in the water and have clinic days.
* Mallory – joined another program and they use pools in NoVa. Might want to find other pools in the region.
* Catholic- Clinic Days
* American – not renting either.
* Kelly – discussion of NTP Goal Race? (Not yet). If pools aren’t open for clinics then perhaps look towards an OWS clinic and later goal race.
* Kyle – move forward as if we’ll have pool access in the Spring.
* Permits are issued through Thanksgiving, so hopefully next round of permitting will happen soon.

OSP

* Cindy will talk to Cynthia about Spin
* We did an informal polling and some people want in person, some were happy with virtual so they don’t need to haul their things around.
* Might do a mix, depends on the Delta variant.

Registration

* When to open registration – historically January 1.
* For OSP have done a Black Friday discount and opened registration at that time.
* We have goal races for Half and Full identified already – Eagleman and IMMD.

**Annual Meeting**

* Arlington Draft House reserved for December 11.
* Make a decision in October/November on whether we will do this in person.
* Cancellation date? We haven’t paid anything yet. Want to preserve the relationship but the reservation is just via email thus far. Kyle will ask about the deadline.

**Gear (Mallory)**

* Cutaway – we bought some excess polo shirts and base layers to meet minimum.
* Non-tri gear such as hoodies/jackets

o Minimum usually 12 pieces

o We can probably meet this minimum.

o Do it around the holidays – in the fall for gifts.

o Biggest hurdle is that inventory and supply chain is challenging.

* Mallory will look at the stock and find stock that is obtainable.
* Cutaway would do the printing and be the intermediary.

**Bank Accounts (Pat)**

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* Pat opened up two new bank accounts for us at 17th & K NW.
* He will work on migrating the savings and checking accounts over there, provisioning new cards for those who need them, and getting new signers onto the account.
* The bank said it was easier to have one Executing Officer for the financials. That will be him for right now.
* Advantage – better interest on the savings.
* We will be more current with our banking situation.
* Recurring payments will need to be addressed – Google, etc. We will need to get a business CC and this will have less exposure for the checking account rather than debit cards.
* Nine months of collective effort to get this done!
* As soon as someone else is on the account we will start to move the money over. He does not want to do this as sole signer on the account.
* Pat asked the bank about having thresholds for multiple signers. They don’t offer this, and we don’t have it currently. We should manage the limits internally and can put limits on the checking cards.
* We do have an accountant but the accountability is not their responsibility. It is incumbent on the Board to manage this.
* We are an open book and people can request to see the statements and get answers from Pat.

**Happy Hours/Future Meetings (Kyle)**

* Happy Hour Thursday at Franklin Hall. Kyle hosting the coordinating.
	+ It is indoors and was booked back when things were improving.
	+ They are requiring proof of vaccination to enter. We should put that on the event listing.
* Nobody assigned for October yet to host.
* Working to not overlap with TriOut again
* Next Board Meeting – Columbus Day. Meet in person, Kyle can host at his building.
	+ Strong preference for indoors
	+ Look at outdoor spaces
	+ Get back on schedule with in-person meetings as our events are resuming.

**Elections (Kyle)**

* Up for election (every 2 years)
	+ Rob, Pat
	+ Mallory has never had an official election, she is willing to go on a ballot for another two years.
	+ Kelly was elected last year
	+ Liz has one more year.
	+ Stephan has a lot going on. Never been officially elected.
* Kyle is not interested in a 2-year commitment as President, so if there is someone else interested he can step down in 1 year and someone can take over.
* Executive Board is yearly renewal.
* Positions are renewable but spot on the Board is 2 years.
* When we have more reopening and going on, some things will get easier and some will get harder.
* Look for more volunteers when activities resume. People want to be involved.
* Look for an Events Director and Racing Director again as these activities are resuming.
* Review bylaws, and discuss if anyone wishes to change roles. Kyle will email each.
* Running the ballot - have Cynthia run the election since Kyle and Rob are both up for election.

**Around the Room**

* Events
	+ Cindy - Bryan has been handling the Race Director responsibilities. Reached out about Spooky 5K on November 7.
		- Has the Chili Cookoff
	+ Christmas Lights Run - week of December 13. Look at Wednesday the 15th.
	+ Fall Time Trials are being discussed.
		- Races are happening since they were backlogged so it might be hard to find a date.
		- Hains Point is frequently in use for other races and events.
		- Do a Bricnic at the Boathouse?
	+ Winter running group will come back once races are wrapping up.
	+ Fall Foliage ride being discussed.
	+ Schedule another run with bagels like we did in the Spring
* Partners - should we reach out to see if partners want to co-host an event with us
* IMMD tent and volunteer discussion. Waterman tent discussion.
* One tent is hard to carry and is very heavy. Transporting it to the club tent area with car shutdown and traffic is hard.
	+ They are in bags with wheels but one doesn’t have handles.
	+ Take one tent only, the one that is easier to transport.
	+ Tri Club Village along Water Street for IMMD. Easy to pull up and unload.
	+ Look at a new case with wheels or a cart.